



**THENI KAMMAVAR SANGAM COLLEGE OF TECHNOLOGY
KODUVILARPATTI, THENI – 625 534**

DEPARTMENT OF SCIENCE AND HUMANITIES

HS8461/ADVANCED READING AND WRITING

OBJECTIVES:

- Strengthen the reading skills of students of engineering.
- Enhance their writing skills with specific reference to technical writing.
- Develop students' critical thinking skills.
- Provide more opportunities to develop their project and proposal writing skills.

UNIT I

Reading - Strategies for effective reading-Use glosses and footnotes to aid reading comprehension- Read and recognize different text types-Predicting content using photos and title
Writing-Plan before writing- Develop a paragraph: topic sentence, supporting sentences, concluding sentence –Write a descriptive paragraph 56

UNIT II

Reading-Read for details-Use of graphic organizers to review and aid comprehension
Writing-State reasons and examples to support ideas in writing- Write a paragraph with reasons and examples- Write an opinion paragraph

UNIT III

Reading- Understanding pronoun reference and use of connectors in a passage- speed reading techniques-Writing- Elements of a good essay-Types of essays- descriptive-narrative-issuebased-argumentative-analytical.

UNIT IV

Reading- Genre and Organization of Ideas- Writing- Email writing- visumes – Job applicationproject writing-writing convincing proposals.

UNIT V

Reading- Critical reading and thinking- understanding how the text positions the reader- identify
Writing- Statement of Purpose- letter of recommendation- Vision statement

OUTCOMES:

At the end of the course Learners will be able to:

- Write different types of essays.
- Write winning job applications.
- Read and evaluate texts critically.
- Display critical thinking in various professional contexts.

TEXT BOOKS:

1. Gramer F. Margot and Colin S. Ward Reading and Writing (Level 3) Oxford University Press: Oxford, 2011

2. Debra Daise, CharlNorloff, and Paul Carne Reading and Writing (Level 4) Oxford University Press: Oxford, 2011

REFERENCES

1. Davis, Jason and Rhonda LIss.Effective Academic Writing (Level 3) Oxford University Press: Oxford, 2006

2. Suresh Kumar.E and et al. Enriching Speaking and Writing Skills. Second Edition. Orient Black swan: Hyderabad, 2012

3. Withrow, Jeans and et al. Inspired to Write. Readings and Tasks to develop writing skills. Cambridge University Press: Cambridge, 2004

4. Goatly, Andrew. Critical Reading and Writing. Routledge: United States of America, 2000

5. Petelin, Roslyn and Marsh Durham. The Professional Writing Guide: Knowing Well and Knowing Why. Business & Professional Publishing: Australia, 2004